

ISO 22301

Business Continuity Management Systems



Strengthening your organisation's resilience and continuity

ISO 22301, the international standard for Business Continuity Management Systems (BCMS), is critical for ensuring that your organisation can **effectively respond to and recover from disruptions**. Many organisations now require their suppliers to be compliant with the ISO 22301 framework before entering into business relationships.

Achieving ISO 22301 compliance involves implementing controls that help mitigate business risks, while demonstrating an ongoing commitment to continuity planning. This is particularly important as disruptions—whether from natural disasters, cyberattacks, or other unforeseen events—pose substantial **operational, legal, financial, and reputational risks**.



The benefits of achieving ISO 22301

Being able to show compliance with ISO 22301 fosters trust among customers and reassures stakeholders that your organisation can effectively recover from crises, ensuring operations continue and risks are managed efficiently. This commitment to continuity planning can **significantly enhance your reputation and provide peace of mind to customers, partners, and investors.**

As ISO 22301 is an internationally recognised standard, it provides a competitive edge. It **demonstrates that your organisation adheres to best practices in business continuity management**, offering an advantage in local and global markets.

Achieving ISO 22301 compliance signals your dedication to resilience, which can help **attract new clients and strengthen your position in the market.**

Evolving with your business

Importantly, the ISO 22301 framework is designed to evolve alongside your organisation, ensuring that your business continuity management system remains flexible and scalable as your business grows. It provides **a robust foundation for addressing a wide range of potential disruptions**, helping you adapt to changes in the business environment while safeguarding critical processes.

Whether you require assistance with the entire process or just specific stages, our team is equipped with the expertise to support your business. From initial consultancy to ongoing compliance maintenance, **we offer tailored support to meet your needs.** You can engage our experts for a single-stage consultancy or for a more comprehensive, multi-stage approach—whatever best suits your requirements.

How PGI can help your organisation achieve ISO 22301 compliance

Our Business Continuity experts will guide your organisation at every stage of the certification process, including scoping, gap analysis, implementation, internal audit, and compliance maintenance.

At PGI, we believe that ISO 22301 should not be viewed as a burden but as a business enabler. Our team is committed to helping you achieve and maintain compliance in the most cost-effective and efficient

way possible, ensuring that business continuity becomes an integral part of your organisation's operations rather than a disruptive task.



Our process

Scoping

Scoping defines the **systems and business operations** that will be managed under your Business Continuity Management System (BCMS) and certified to ISO 22301.

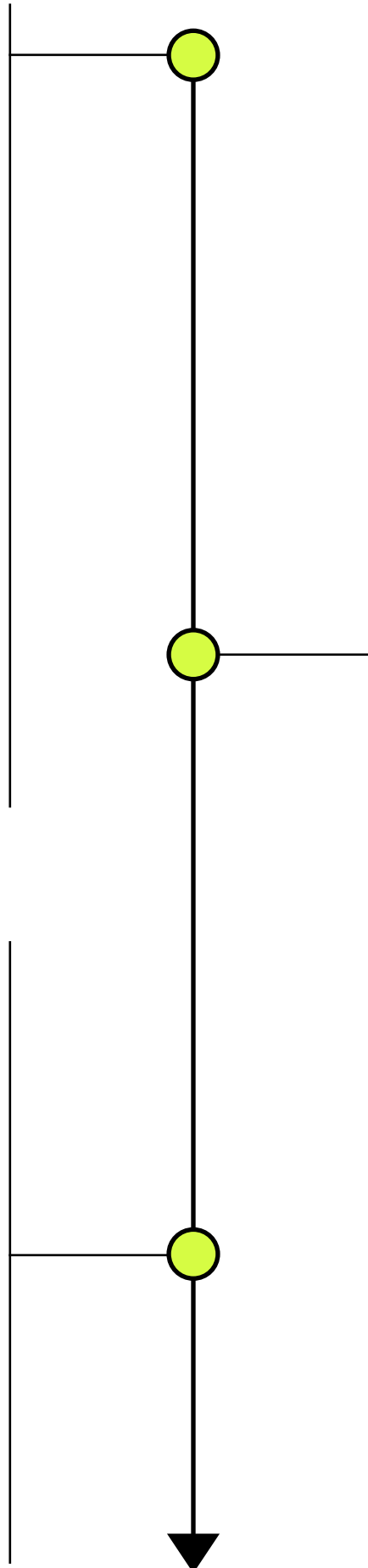
Defining the scope helps focus on critical areas of your business, ensuring **risks are addressed and the appropriate continuity controls are implemented**. Our team will help establish the context of your BCMS and identify the stakeholders whose requirements must be factored into its design, assisting in documenting a suitable scope.

Our consultants will ensure the scope aligns with the ISO 22301 standard and fits your organisation's needs, ensuring the scale of implementation is **aligned with your business requirements**.

Risk Management

Risk management involves assessing risks related to business continuity, then developing controls to mitigate those risks. A risk-based approach is central to ISO 22301, ensuring your organisation **focuses resources on the most critical risks to your operations**.

We will support you in conducting risk assessments and creating a Risk Treatment Plan (RTP) that incorporates effective, cost-efficient controls. Our expertise in risk management ensures that your BCMS is both effective and compliant, providing a **solid foundation for ongoing continuity**.



Gap Analysis

A gap analysis compares your current business continuity practices with the requirements of ISO 22301 to **identify shortfalls and areas of improvement**. This analysis highlights where efforts need to be concentrated to achieve compliance with the standard.

We will provide a detailed Gap Analysis Report, outlining the findings and prioritised recommendations to streamline your business continuity planning.

Our consultants have a deep understanding of ISO 22301 and will **efficiently assess your current practices, providing actionable recommendations for improvement**.

Business Continuity strategy and plans

A robust strategy and set of plans are essential to ensure that your organisation can respond to disruptions. A solid business continuity strategy ensures your organisation can maintain operations during and after a disruption, minimising downtime.

We will assist you in developing tailored business continuity strategies and comprehensive response plans to help your organisation quickly recover from any crisis. Our experts will help you craft **continuity strategies that are aligned with ISO 22301 while addressing your unique operational needs.**

Business Impact Analysis

Every organisation has processes that are more critical to sustaining the organisation than others. Business Impact Analyses complement the risk assessment by providing insight on process dependencies and recovery timescales that support decision making in a crisis.

A Business Impact Analysis **lays the foundation for developing strategies and plans that aim to recover business operations to normality with minimum operational downtime.** We will support you in identifying essential business assets, performing business impact analyses, and developing understanding of your incident response priorities.

Our expertise in performing business impact analyses ensures that your BCMS promotes **agile decision making in a crisis, protecting your most important assets.**

Implementation

Implementing the business continuity controls and procedures necessary for ISO 22301 compliance is crucial for success. Without proper implementation, your BCMS will not meet ISO 22301 standards, which can jeopardise certification.

PGI provides expert guidance to implement effective continuity measures, from policy creation to business continuity testing. We can also perform risk assessments and vulnerability testing as needed.

We offer expert advice and assistance to ensure that your business continuity plan is robust and compliant, while also **fitting your budget and organisational constraints.**

Internal Audit

Internal audits assess the performance of your business continuity controls to ensure they meet ISO 22301 requirements and manage risks effectively. **Regular audits are essential for ensuring your BCMS remains effective and compliant with the standard.**

Our qualified ISO 22301 Lead Auditors will conduct thorough internal audits and provide detailed findings and recommendations for improvement. Our audit expertise ensures compliance with ISO 22301 while identifying areas for improvement, **streamlining your audit process.**

Continuous improvement

Ongoing improvements are essential to maintaining compliance and adapting your BCMS to changing business conditions. ISO 22301 requires regular reviews and updates to ensure the BCMS **continues to address new risks and business changes.**

We offer regular reviews, vulnerability assessments, and security testing, along with tailored advice to enhance your continuity strategies over time. Our specialists will help you **maintain a continuous improvement programme** that ensures your BCMS remains effective and up-to-date.

Certification readiness and support

We provide guidance through the external certification audits, ensuring all necessary documentation is in place and your BCMS is ready for review.

Having expert support during the certification process improves your chances of success. We will attend both stage 1 and stage 2 audits to help you navigate the certification process, answering auditor questions and providing evidence of compliance.

Our extensive experience with ISO 22301 audits ensures that you are fully prepared and positioned for successful certification.

Your partner in ISO 22301 business continuity certification

Whether you need support with achieving full certification or just specific stages of the process, PGI provides the expertise and tailored solutions to guide your organisation towards ISO 22301 compliance. We focus on flexible, affordable solutions that align with your needs, offering continuous support and ensuring that business continuity is at the heart of your operations.

Why Choose PGI for ISO 22301 support

We are a UK-based risk mitigation consultancy empowering organisations to build resilience. Our experts assist businesses in enhancing their business continuity plans and believe that continuity management doesn't need to be overly complicated, incomprehensible, or costly.



A tailored approach

We understand that every organisation is unique, and so we tailor our approach to your specific needs. We take the time to get to know your business, ensuring we provide solutions that align with your goals and continuity requirements.



Flexible and affordable

We believe in a human-led approach. Our solutions are designed to be both flexible and cost-effective. We provide services that are proportional to your needs, not a one-size-fits-all approach.



Cross-sector experience

Our team includes experts with backgrounds in security, law enforcement, intelligence, military, and academia, with extensive experience in implementing business continuity plans across various industries.



Vendor-neutral advice

As a vendor-neutral consultancy, PGI will always act in your best interests when assessing your business continuity risks and recommending solutions. Our priority is to help you achieve the best possible outcome.